

## POSITION DESCRIPTION

# Consumer Representative – RANZCOG Appeals Committee

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<b>Successful Incumbents:</b> Angela Verde and Mark O'Sullivan	<b>Job title:</b> Consumer Representative – RANZCOG Appeals Committee
<b>Tenure:</b> For the term of the Fourteenth RANZCOG Council (until October 2027)	<b>Position Description prepared:</b> June 2025

## Our Organisation

The Royal Australian and New Zealand College of Obstetricians and Gynaecologists (RANZCOG) is the leading standards body responsible for the training and education of specialists and GP obstetricians in obstetrics and gynaecology in Australia and New Zealand.

RANZCOG is committed to the establishment and maintenance of the highest possible standards of practice in women's health and provides programs in training, accreditation, and continuing professional development (CPD) that are responsive to the evolving health care needs of women.

RANZCOG supports research into women's health and acts as an advocate for women's healthcare by forging productive relationships with individuals, the community, and professional organisations, both locally and internationally.

## Our Values

- **Advocacy** – We are a leading voice for equity, social justice, policy and fairness.
- **Education** – We embrace the opportunity to learn, share knowledge and experience through innovation, discovery, and research.
- **Excellence** – We are committed to performance at the highest standard, in our work, training, research and support.
- **Integrity** – We act honestly, ethically and with accountability with everyone, and in everything we do.
- **Kindness** – We act with compassion and care towards ourselves, and one another
- **Respect** – We expect, and promote, inclusivity, valuing individual rights, beliefs and choices

## Purpose of role

- To provide a consumer's perspective on matters considered by the Appeals Committee, particularly concerning women's healthcare in Australia and New Zealand.
- To contribute consumer perspectives as part of the decision-making process of the Appeals Committee to ensure appropriate consideration has been given to relevant issues.

- To effectively represent the interests of consumers in matters considered by the Appeals Committee and, as a consequence, the Board.

## Key responsibilities

- Provide a consumer perspective on matters considered by the Appeals Committee.
- Ensure that the Appeals Committee is aware of, and recognises, the implications of consumer perspectives in the consideration of appeals.
- Act as a source of information on issues affecting consumers that may be relevant to matters under review by the Appeals Committee.
- Contribute to discussions and deliberations that have implications for consumers of women's healthcare services in the context of individual appeal cases.
- Support the Appeals Committee's role in promoting fair, transparent, and accountable decision-making in line with principles of procedural fairness and consumer expectations.

Meetings of the Appeals Committee are conducted both online and at the RANZCOG Office in Melbourne, on an ad hoc basis, as required and advised well in advance. Attendance at all such meetings is an absolute requirement of this role.

## Selection Criteria

- High-level communication skills.
- Good judgement and the capacity to contribute meaningfully and collaboratively to the deliberations of the Appeals Committee.
- Demonstrated ability to analyse issues and assess their implications for consumers, particularly concerning women's healthcare in Australia and New Zealand.
- Commitment to representing the interests of women and consumers in healthcare, with a willingness to contribute an independent, values-based perspective within the College's governance processes.
- Availability to attend Appeals Committee meetings, both online and in person at the RANZCOG Office in Melbourne, as required.

## Remuneration

RANZCOG is committed to ensuring consumer, community, and external representatives are appropriately supported and remunerated for their contributions.

Appointed Consumer Representatives on the Council will receive remuneration consistent with the Australian Institute of Health and Welfare (AIHW) Ethics Committee Member's daily rate.

All representatives will also receive the same level of administrative and logistical support as other committee members, including travel and accommodation where required. Participation is subject to RANZCOG's Code of Conduct, Confidentiality Policy, and relevant College procedures.

## Closing date

The closing date for applications is 5.00 pm (AEST) Monday, 21 July 2025.

Late applications will not be accepted.

## Governing Documents

- RANZCOG Constitution ([www.ranzcog.edu.au/constitution](http://www.ranzcog.edu.au/constitution))
- RANZCOG Consumer, Community and Other External Representatives on RANZCOG Council and Committees
- RANZCOG Travel and Accommodation Policy and Guidelines
- RANZCOG Appeals Committee Terms of Reference
- RANZCOG Reconsideration, Review and Appeal of Decisions Policy